***Date: …...2022***

**Reminder Letter**

***REF No. : KSD/P….// CRN: YV….***

**Mr/s…………..**

**Sub:** Payment reminder request against your Allotment of Plot No….. (In words), having Area: … (in words) sq.mtr.

Dear Sir/ Ma’am,

This is with reference to your above booking/allotment in Yash Vihar. Please note the payment, which you have made against booking is deficient payment as per agreed payment plan between Company and You.

Therefore, you are requested to fulfil payment obligation and complete the payment within 7 days of this Reminder Letter through cheque or demand draft favouring “**KSD BUILDTECH PRIVATE LIMITED**” payable at New Delhi.

For any query, you can reach our **customer care [support@yashvihar.com]** at our office.

**WARM REGARDS**

**KSD Buildtech Private Limited**

**NOTE:**

1. M/s For KSD Buildtech Private Limited’s PAN is …………..
2. You are requested to pay applicable Tax, if any, along with the demand amount.
3. Kindly mention your Name, CRN No., Plot No. and Telephone/Mobile number on the reverse side of the cheque/draft.
4. For applicable terms and condition please refer to the Application Form and/or BBA.
5. One sq. meter is equals to 10.7639 sq. ft.
6. The charges against dishonour of cheque(s) shall be applicable @ Rs. 1000/- for each case.
7. Ignore this letter if the demanded amount has already been paid.